

**GEORGIA WORKSHEET  
LIMITED LIABILITY COMPANY**

A. Company Name and Purpose:

(1) Name of LLC - 3 choices (order of preference): (a) \_\_\_\_\_  
\_\_\_\_\_ (b) \_\_\_\_\_ (c) \_\_\_\_\_

Other Names D/B/A \_\_\_\_\_

(2) Purpose of Company: \_\_\_\_\_

B. Required Names and Addresses:

(1) Principal Office Address: \_\_\_\_\_  
\_\_\_\_\_

(2) Registered Agent Name and Street Address: \_\_\_\_\_  
\_\_\_\_\_

(3) Organizer Name and Address: \_\_\_\_\_  
\_\_\_\_\_ Phone No. \_\_\_\_\_

C. Owners Information:

Initial Capital Contributions:

	<u>Name</u>	<u>Tax ID#</u>	<u>Amount</u>	<u>Percentage</u>
(1)	_____	_____	_____	_____
(2)	_____	_____	_____	_____
(3)	_____	_____	_____	_____
(4)	_____	_____	_____	_____
(5)	_____	_____	_____	_____

D. Business Decisions:

(1) Major Decisions (Number or % of members):

(a) Sign contracts or deeds \_\_\_\_\_

(b) Borrow money \_\_\_\_\_

(c) Sign checks \_\_\_\_\_

(2) Ordinary Course of Business:

(a) Name of Manager(s): \_\_\_\_\_

(b) Who can act:

(i) Any Manager: Yes/No (circle one)

(ii) Other: \_\_\_\_\_

E. Meetings:

(1) Members to Constitute a Quorum: \_\_\_\_\_ % of ownership

(2) Voting: \_\_\_\_\_ % of ownership needed to make major business decisions

(3) Consent in lieu of meeting: \_\_\_\_\_ % of members can act for LLC on major decisions

F. Limitation on Transfer of Interest (check all that apply):

(1) Immediate family members \_\_\_\_\_

(2) To other members \_\_\_\_\_

(3) Unlimited \_\_\_\_\_

(4) To a third party only if all members consent \_\_\_\_\_

G. Accountant or Bookkeeper:

Name and Address: \_\_\_\_\_

\_\_\_\_\_

H. Duration: Perpetual

I. Bank:

(1) Name: \_\_\_\_\_

(2) Contact Person: \_\_\_\_\_

J. Do you want us to obtain a tax ID number? Yes \_\_\_\_\_ No \_\_\_\_\_